



LONG CRENDON PARISH COUNCIL

Sports Pavillion, Chearsley Road, Long Crendon, Buckinghamshire, HP18 9BS

Email: LONGCRENDONPC@GMAIL.COM Telephone: 01844-396140

Minutes of Parish Council Meeting held BY VIDEOCONFERENCE on Monday 6th April 2020 at 19.30

PRESENT: -

Paul Davies	Councillor & Chairman Parish Council (Chairman of this meeting)
Sandy Hooper	Councillor
Alex Griffiths	Councillor
Barbara Smith	Councillor (Chairman for planning items)
Candy Cozens	Councillor
Steve Sugden	Councillor
Bill Meredith	Councillor
Greg Lismore	Parish Clerk
Trevor Bullock	Advisor

2020.33 APOLOGIES FOR ABSENCE – None

2020.34 DECLARATIONS OF INTERESTS - None.

2020.35 PUBLIC PARTICIPATION - None.

2020.36 MINUTES and MATTERS ARISING.

The minutes of the meeting held 2nd March 2020 were approved by the meeting and will be physically signed as a true record of proceedings using the COVID-19 temporary processes.

2020.37 CLERK’S REPORT AND ACTION LIST.

- COVID-19 related. Following the guidance from the UK Government the Millenium play park at the Recreation Grounds, the outdoor gym equipment, the skate park/MUGA are at Harroell were physically closed. Laminated posters have been placed. The Harroell “dog walking” field will remain open as will the recreation grounds themselves for exercise purposes. The football areas are closed and not to be used. Social distance guidance should be followed. Dog poop should be cleared up by the responsible owners. Dogs should be kept on a lead at all times in the Recreation Grounds.
- We will continue to cut the grass in the amenity fields as well as the Recreation Grounds. Please stay well clear of our contractors whilst they are carrying out this work. Other grass cutting e.g. roadside verges inside the village will be dealt with where possible.
- More defective street lights have been reported. UK Power Networks have informed us that they will not be attending to power loss to lamps and we have a number of those outstanding. Please continue to report defective street lights to the Parish Clerk and they will be added to the backlog list when our contractors re-start their work. Our main lighting contractor Aylesbury Mains are also unable to carry out any of our work at this time.



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- The location and costings for the proposed defibrillator at the entrance to the school on Chilton Road have been finalised. When the COVID-19 issues are resolved we will order and install the equipment.
- The work to replace the fence around the Bowls club has been paused due to the COVID-19 issues.
- The replacement of the bus shelter on Bicester Road adjacent the Indian restaurant has been paused due to COVID-19.
- The Parish Council elections due for May 2020 have been canceled. All current serving Councilors will remain in office for another year with the expectation that elections will be held in 2021. The Annual Parish Meeting for 2020 has been canceled.
- The CCTV installation works at Harroell are nearing completion.
- The new Unitary Buckinghamshire Council has been inaugurated. Aylesbury Vale District Council no longer exists. Existing Councillors will continue in office in the new organisation until fresh elections can be held in 2021.
- Finalisation of year end 2020 accounts for the Parish Council are in progress. The annual internal and external audit regime is being re-defined due to COVID-19 related matters (how to carry out a physical audit when we cannot have physical meetings).

2020.38 PLANNING –

The new Buckinghamshire Unitary Council will continue with the systems and processes of the (now dissolved) Aylesbury Vale District Council Local Planning Authority. From a Parish Council perspective we will not see any changes until later in the year. All staffwork on defining the new processes and IT support has been put on hold to allow Council staff to concentrate on COVID-19 related matters.

Reference	Address	Parish Council View	
19/04425/APP	Devonia Chilton Rd	No Objection	
20/00891/APP	118 High Street	No Objection	
20/00769/APP	May Cottage 9 High St	No Objection	

2020.39 FINANCE

The cheques and online debits drawn for March 2020 were verbally approved for payment and the transaction listing noted. The Parish Clerk explained the interim process for physical approvals and audit trail. This was endorsed and approved by the Council and the Clerk will implement the temporary process immediately.



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2020.40 Non-Transactional CORRESPONDENCE –

Several hundred emails mainly relating to guidance on dealing with COVID-19.

2020.41 UPDATES.

- **2020.41.1 Road Safety** -in progress by Cllr Hooper
Re speed indicating devices – further revised costings have been received. The equipment will cost in the region of £17,731.02 Costs of installation by Transport for Bucks are not yet available nor is any ongoing maintenance and upkeep costings. Cllr. Hooper will re-look at the overall project and come back with a fully costed proposal in due course. The budget allocation for this item is less than the anticipated costs and it is likely that the anticipated scope / coverage may change and that funding will be required from reserves in 2020. Carry forward.

The application to adjust the speed limit on the main Road between Long Crendon and Thame has been submitted to the County Council by Cllr. Hooper. Initial advice received is that the Police will not support any change at this time. The Parish Council will not continue with the request (funding of the required survey) at this time. Item closed.

The residents enquiring about the possibility of a new road crossing on the Chearsley Road adjacent Burts lane has been informed by Cllr. Hooper that this is not supported by the County Council. Item closed.

- **2020.41.2 Village Emergency Plan.** - in progress by Cllr Hooper - carry forward.
- **2020.41.3 S106 Sports & Leisure Project at recreation Grounds** - in progress by Cllr. Paul Davies. The Parish Council have received the Architects proposals for the project. The Clerk will arrange for information to be placed in the next edition of the Crendon Crier for public awareness and consultation. Carry forward.
- **2020.41.4 Possible medical facility on land at Chearsley Rd.** No change since last report. Cllr Griffiths will continue to be in touch with potential project partners but there is not likely to be much progress until the COVID-19 restrictions are lifted..- Carry forward.
- **2020.41.5 Sub Committee w.r.t Oxford/Cambridge Express way.** The Parish Council have been advised that this project has been “paused” by Central Government. The sub-committee of the Parish Council can be disbanded. No action required.
- **2020.41.6 Safe Road Crossing on Chearsley Road – S106.** In progress by Cllr. Smith. The additional payment from the Parish Council to the County Council for this project has been made. The County Council have not indicated when the street works will take place due to staffing issues related to COVID-19. Carry forward.
- **2020.41.7 Parish Council Website** – Cllr. Bill Meredith has developed a proposal and is in discussion with the Clerk on the matter. If the proposal is feasible a resolution will be passed at the next Parish Council meeting to approve the required funding. The anticipated spend was allocated in the 2019-2020 budget but was not used. The funding will come from the 2020-2021 budget.



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2020.42 ANY OTHER BUSINESS

- The Vice Chairman proposed a vote of thanks to the Parish Clerk who appears to have been busier than normal this last month. The Full Council endorsed this.
- The defibrillators at the Pavilion and the Phone Box in the Square have had their batteries renewed and associated supplies replaced. The defibs are now back online with the Ambulance Service and monthly checks on them are being carried out. Thank you to Cllr. Paul Davies.
- A potential source of funding from the HS2 project has turned out to not be feasible. Item Closed.

The Chairman closed the meeting at 20:32

Print Name:

Signed..... Date.....