



LONG CRENDON PARISH COUNCIL

Sports Pavillion, Chearsley Road, Long Crendon, Buckinghamshire, HP18 9BS

Email: LONGCRENDONPC@GMAIL.COM Telephone: 01844-396140

Minutes of Parish Council Meeting held BY VIDEOCONFERENCE on Monday 1st June 2020 at 19.30

PRESENT: -

Paul Davies	Councillor & Chairman Parish Council (Chairman of this meeting)
Sandy Hooper	Councillor
Alex Griffiths	Councillor
Barbara Smith	Councillor
Candy Cozens	Councillor
Bill Meredith	Councillor
Greg Lismore	Parish Clerk

2020.53 APOLOGIES FOR ABSENCE: –

Trevor Bullock Advisor

2020.54 DECLARATIONS OF INTERESTS - None.

2020.55 PUBLIC PARTICIPATION - None.

2020.56 Membership and Governance

Cllr. Paul Davies was proposed by Cllr. Alex Griffiths to be elected Parish Council Chairman. This was seconded by Cllr. Sandy Hooper. Paul was elected unanimously and subsequently signed the letter of acceptance of office in the presence of the Proper Officer. (Clerk Gregory Lismore).

Cllr. Alex Griffiths was proposed by Cllr. Barbara Smith to be elected as Parish Council Vice-Chairman. This was seconded by Cllr. Candy Cozens. Alex was elected unanimously and subsequently signed the letter of acceptance of office in the presence of the Proper Officer. (Clerk Gregory Lismore).

The letter of resignation (by email) from Cllr. Steve Sugden was received and accepted. In absentia Steve was thanked for his prior contributions.

The letter of resignation (by email) from Junior Councillor Joe Weaver was received and accepted. In absentia Joe was thanked for his prior contributions. No replacement has been identified.

2020.57 MINUTES and MATTERS ARISING.

The minutes of the meeting held 4th May 2020 were approved by the meeting and were subsequently physically signed as a true record of proceedings using the COVID-19 temporary processes.



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2020.58 CLERK'S REPORT AND ACTION LIST.

- COVID-19 related. The play areas and the pavillion are to remain closed. The Harroell play area was re-signed to make it clear that it was CLOSED and the equipment was taped off with hazzard tape . The Parish Council continues to follow the advice from UK Central Government.
- We have continued to cut the grass in the amenity fields as well as the Recreation Grounds. The contractor responsible for grass cutting in the play area at the recreation grounds had been ill and the Clerk arranged for another contractor to cut the grass in the meantime. A party of residents very kindly emptied he overflowing bins on the Recreation Grounds. Residents are requested to “take your rubbish home” and not to put dog foulings in anything other than the dog foulings bins provided. Cleaning of the Pavilion has been futher reduced due too lack of use. The vandalised letter box at the pavillion has been replaced (second time). The culprits who were captured on CCTV did not offer to re-imburse the cost of the replacement. Complaints are being received about the increasing amount of dog foulings that park users fail to clear up. The Council reminds the public again that not clearing up after your dog is an offence punishable by a fine but it would be better appreciated that these things do not happen. The Parish Council AGAIN requests park users to pay attention to their animals (and indeed children) rather than getting lost in the fog of mobile data devices.
- Defective street lights continue to be reported. UK Power Networks are still not attending to power loss to lamps and we have a number of those outstanding. Aylesbury Mains Ltd have informed us they will be offering a reduced service. The Clerk will chase up UK Power Networks about the outstanding “no power to pole” issues already recorded.
- Defibrillator at the school – no further action – carry forward.
- Replacement of fence around Bowls Club – This will be carried out on 10 and 11 June 2020.
- The replacement of the bus shelter on Bicester Road adjacent the Indian restaurant - no further action – carry forward.
- New waste bins will be required for the Recreation Grounds. The Clerk will investigate and report back.
- The report of highways encroachment at 20 Carters Lane is still being investigated with the County Council and the Land Registry.

2020.59 PLANNING –

The Chairman of the Parish Council, the Chairman of the Planning Committee and the Parish Clerk held an on-site meeting with representatives of Rectory Homes Ltd w.r.t. the proposed revision to the pedestrian entrance to the new meadow area at the bottom of the slope at the new houses at Wainwrights. Rectory Homes will submit revised diagrams following this meeting which will go through the normal planning approval process. A further discussion took place over the safety (or lack thereof) of the “raised table” designed to give priority to pedestrians on Harroell public right of way where the new estate access road crosses the path. Rectory Homes confirmed that the raised table had been built to the specification agreed with the County Council Roads Department but also agreed that it's effectiveness was very limited as with the natural slope of the road at that point it was impossible for a driver to realise there was



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in fact any “raised table” nor a footpath. During the meeting on-site there were a number of “near misses” so the Parish Council appreciate Rectory Homes Ltd offer to look into improving the situation. The Parish Council await further responses from Rectory Homes Ltd.

2020.60 FINANCE

The cheques and online debits drawn for May 2020 were verbally approved for payment and the transaction listing noted. The annual financial records for YE 2020 were presented to the Council and approved. The Council approved the Clerk paying as many of the authorised transactions online where possible. An audit trail is maintained. The transaction listing to be used is to be physically pre-authorised by signature by the Chairman and Vice-Chairman of the Council. This process will be used going forward.

2020.61 Non-Transactional CORRESPONDENCE –

Letter from County Councillor for our ward calling in 4 planning applications

Letter from County Passenger Transport department requesting permission to erect “social distancing” signs on Parish Council owned bus stops. This was approved.

2020.62 UPDATES.

- **2020.62.1 Road Safety** -in progress by Cllr Hooper
Re speed indicating devices – further revised costings are still awaited. Carry forward.
- **2020.62.2 Village Emergency Plan.** - in progress by Cllr Hooper - carry forward.
- **2020.62.3 S106 Sports & Leisure Project at recreation Grounds** - in progress by Cllr. Paul Davies. Further discussion had with Joe Houston on next steps and received a draft funding application form to complete. The Parish Council are querying this form as costings cannot be produced until funding is approved in outline based on total project scope. Catch22. Paul will follow up. Carry forward.
- **2020.62.4 Possible medical facility on land at Chearsley Rd.** No change since last report. Carry forward.
- **2020.62.5 Safe Road Crossing on Chearsley Road – S106.** In progress by Cllr. Smith. No change since last report. Cllr. Barbara Smith will contact Transport for Buckinghamshire at County for an update. Carry forward.
- **2020.62.6 Parish Council Website** – The transfer of existing data from the old website to the new one is substantially complete. There is a review scheduled with the developer on the next steps with Cllr. Bill Meredith. Updated Village scenic photographs have been provided to the developer. Updated mugshots of Councillors are still needed. Carry forward.
- **2020.62.7 Improved access to amenity field at Harroell.** Rough plans have been agreed in principle by the Parish Council to significantly improve the vehicular access for our Contractors as there are safety and health issues being raised. Stonethorpe will be requested to formalise the proposals for subsequent budget allocation in the current financial year. Carry forward.



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2020.52 ANY OTHER BUSINESS

- Complaints have been received about builders vans blocking the road at Wainwrights. The vehicles are parked on private land and the Police can take no action.
- Cllr. Candy Cozens will investigate the employment status of the School Crossing Patrol man at Chearsley Road. The Clerk will review the legal situation about the Parish Council employing such a person in that role.
- Books and other junk has been fly-tipped on top of the defibrillator in the phone box at the village Square. The Parish Council will remove it and hope this does not happen again. The defibrillator equipment must have clear access at all times.

The Chairman closed the meeting at 20:43

Print Name:

Signed..... Date.....