

## LONG CRENDON PARISH COUNCIL

Minutes of Parish Council Meeting held in the Sports Pavilion, Chearsley Road on  
15<sup>th</sup> January 2018 at 19.30

**PRESENT:** -Councillors R Thurbon (Chairman after minute 2/18), J Asher, C Cozens,  
P.Davies, B.Smith, R.Moody and H.Weaver (Junior Representative) District  
Councillor M Hawkett.  
G Lismore Acting Parish Clerk G Stevens (Assistant Parish Clerk) T Bullock  
(Preservation Society)  
2 Members of the public.

**1/18 PUBLIC PARTICIPATION.**

None

**2/18 APOLOGIES FOR ABSENCE AND CO-OPTION OF COUNCILLOR.**

Apology Cllr J Bailey.

Mr R Thurbon offered himself for co-option onto Council. He was nominated by Cllr Barbara Smith and seconded by Cllr Jenny Asher for co-option. He was duly elected. Cllr Smith further nominated Cllr Thurbon to the post of Chair of Council and this was unanimously supported by Councillors. He then signed the necessary form accepting the chairmanship and took over the position of Chair for the remainder of the meeting.

**3/18 MINUTES and MATTERS ARISING.**

The minutes of the meeting held 4<sup>th</sup> December 2017 were signed as a true record of proceeding. No matters arising were noted.

**4/18 DECLARATION OF INTERESTS** None

**5/18 CLERK'S REPORT AND ACTION LIST.**

- **Phone Box.** It was noted that the defibrillator has, at last been installed. Cllr Davies was thanked for his assistance on this project.
- **Sentinel Speed watch** It was reported that progress should be followed up with the Group. Cllr Bailey will report on the approved Survey of speed limits and Sentinel speed control system
- **Fitness Equipment.** Mr P Rose advised that he has two quotes and awaits a third quote to comply with financial regulations. The total budget was confirmed at £6K excluding VAT. Mr Pose and the Clerk will arrange for a final contract in due course.
- **Harroell Den.** The den has been removed and the immediate site cleaned up.
- **Annual budget and Precept for 2018/19.** The draft was circulated and discussed. The precept at £114,500 was approved by council for submission to AVDC.
- **Computer- Lap top.** The new clerk will arrange his own new computer and software Mr Stevens's offer of £25 to keep the four year plus old computer was approved.
- **Fence between the P C and the Catholic Church.** The clerk reported that the work will be undertaken shortly.
- **Possible new Councillor.** Mr Willis had, had discussion with Mr Richard Tilley of 35 Elm Trees on the possibility of him joining Council in the last vacancy. This will be followed up by Cllr Smith.
- **Spitfire works management.** The Assistant Clerk advised that a resident (R White) had complained about trucks arriving at 7.30 and even after 5.30 pm. The trucks block Chearsley road and the road itself is not cleared of mud as it should be. This will be dealt with by the Clerk and Cllr Smith.
- **Contractors for new financial year.** Mr Stevens noted that contracts should be advertised or sent to selected contractors for the three contracts we make each year for a

two year period. The contract for devolved services should also be reviewed. The Clerk and assistant will finalise this action.

**ACTION LIST.** The schedule was noted and the following decisions were made.

- **Tree survey Thame road.** B C C has now agreed to remove the dead trees and would like to meet with Councillors. Cllr Smith and the Clerk will attend to this matter.
- **Westfield road** new verge masters will be installed at positions agreed with residents and Cllr Smith/Clerk.
- **Website** The Clerk has arranged to meet with the site developer.
- **Architects for improvement to the pavilion building.** Cllr Moody and the Clerk will handle this matter.
- **Disabled parking.** The disabled parking will be moved nearer to the Scout hall entrance as requested by the Scouts.

**6/18 PLANNING** There were no applications for consideration at this meeting. It was noted that Mrs Catton would be submitting an application for Westfield Road for 5 dwellings as included in the Long Crendon Neighbourhood Plan.

**7/18 FINANCE**

7/18The cheques drawn for September totalling £15736.88 were approved for payment and the bank balances were noted.

**8/18 CORRESPONDENCE**

The schedule was noted. The request from the library chairman seeking a grant was discussed and agreed that the latest financial statements of the Library be obtained to assist with this request.

**9/18 REPORTS.**

None

**10/18 ANY OTHER BUSINESS (FOR INFO ONLY)**

- Cllr Davis raised the question of the signs on the pavement outside the Churchill Arms. This was discussed and noted. He further raised the poor financial position of the Village Association. After discussion he was advised to contact Antonia Stratford who had assisted in obtaining grants for Chearsley Parish Hall.
- District Councillor advised that he had discussed the current pot hole repair system with BCC and he advised that the system is being reviewed.
- Cllr Thurbon noted that the salt bins had not been filled this year. Noted that some had been missed and the Clerk will follow this up. The assistant clerk advised that a schedule/map of the siting of all bins is available.

**The Chairman closed the meeting at 21.10**

Signed.....

Date.....