



# LONG CRENDON PARISH COUNCIL

Sports Pavillion, Chearsley Road, Long Crendon, Buckinghamshire, HP18 9BS

Email: [LONGCRENDONPC@GMAIL.COM](mailto:LONGCRENDONPC@GMAIL.COM) Telephone: 01844-396140

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## Minutes of Parish Council Meeting held in the Sports Pavillion, Chearsley Road on 1<sup>st</sup> October 2018 at 19.30

### **PRESENT: -**

Richard Thurbon	Councillor & Chairman Parish Council ( <b>Chair of this meeting</b> )
Paul Davies	Councillor
Candy Cozens	Councillor
Jenny Asher	Councillor
Barbara Smith	Councillor
Olly Salwey	Junior Councillor
Mike Hawkett	AVDC District Councillor
Trevor Bullock	Expert Advisor

Two members of the public.

### **91/18 APOLOGIES FOR ABSENCE**

Richard Moody Councillor

### **92/18 DECLARATIONS OF INTERESTS - None.**

**93/18 PUBLIC PARTICIPATION.** Mr James Twitchen addressed the Council in respect of his planning application reference 18/00172/APP .

**94/18 MINUTES and MATTERS ARISING.** The minutes of the meeting held 3rd September 2018 were signed as a true record of proceeding. No matters arising were noted.

### **95/18 CLERK'S REPORT AND ACTION LIST.**

- Plaque for Fitness Equipment for recreation Ground – in hand.
- Website – meeting planned for October 2018 – carry forward
- Pavilion Maintenance – Light fitments have been replaced in the boiler cupboard, stairwell and the main Committee room. The fizzing light switch in the Committee Room has been replaced. The light fitting in the ladies loo has been repaired but will require replacement in due course. The replacement of the outside lights and addition of movement sensors is due to happen soon. A notice will be affixed to the front of the building adjacent the new letter box stating that the area is under CCTV monitoring, and a plaque erected above the letter box stating “Long Crendon Parish Council”.
- Street Lights – Several requests received. List being curated and due to be sent to prime contractor in October 2018.
- Swarco Maintenance contract update – Query raised by supplier on what type of device we have in respect of our request for quote for Bluetooth reading device. Clerk to respond.
- Notice Board Replacement outside library – seeking supplier - carry forward..
- Refund from Glasdon. A refund has been received



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## 96/18 PLANNING –

### 18/00172/APP - 11 Thame Road Long Crendon Buckinghamshire HP18 9AS

Formation of new access, construction of two storey rear extension and alternative roof, including 3 front dormer windows to No 11 Thame Road, construction of two detached dwellings to rear of No 11 and Clematis Cottage - RECONSULTATION – Council continues to object on same grounds as before as no material changes to previous details proposed. Modifications to proposed entrance/exit noted and also noted that does not meet minimum Highway Standards. Clerk to update AVDC Planning portal with Council's views.

## 97/18 FINANCE

The cheques and online debits drawn for September 2018 were approved for payment and the transaction listing noted.

## 98/18 Non-Transactional CORRESPONDENCE –

1. Letter from Waddesdon Church of England School read out concerning changes to admission arrangements for the academic year 2020 to 2021.
2. Letter from residents of Thame Road Long Crendon read out. Action: Council requests the Clerk to raise a breach of Planning Conditions in respect of the permission granted under 17/02064/APP decision notice condition 4.

## 99/18 REPORTS.

- **89/18/1 Road Safety** [Cllr. Joe Bailey]  
Ex Cllr Joe Bailey will be contacted by Cllr, Jenny Asher to obtain any files and handover materials and report back to next full Council meeting in November 2018. Carry forward.
- **99/18/2 SPITFIRE on Chearsley Road** [Cllr. Richard Moody in absentia]  
Cllr Moody has concluded discussions and final copies of the transfer of land document and the Compound Licence documents are to be signed by the clerk on behalf of the Council. Action Clerk.
- **99/18/3 Trees on Thame Road** [Cllr. Barbara Smith]  
Cllr Smith advised that she is still trying to get the owner of the land down Thame Road to attend a simple discussion meeting but so far this has not happened. She will continue to pursue.
- **99/18/4. Village Emergency Plan.**  
Councillor Asher advised that she is waiting to discuss the plan with the Clerk. Carry forward..
- **99/18/6 S106 Sport & Leisure funds**  
Cllr. Davies has confirmed that plans are in progress with Lyn Palmer Architects and when outline requirements are agreed we can proceed to outline costing activity. Carry forward.
- **100/18 ANY OTHER BUSINESS**
- Councillor Thurbon reminded Council that he will only be in place for 2 more Parish Council meetings and that succession planning needs to take place. Council wishes to put an advertisement in the next edition of the Crendon Crier.



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- The broadband and router equipment as part of the new village security equipment infrastructure project is being installed very soon. Council were requested to approve additional funds (approx £1000 plus VAT) for some additional equipment as ordering it now would be more cost effective. This was approved.
- The Letter Box for the Parish Council at the Sports Pavillion has now been installed and is operational
- Buckingham County Council have requested the Parish Council to remove the illegally placed yellow advertising signs for the SPITFIRE development on Chearsley Road dotted around the Parish.
- The charity Commission Annual return re the Recreation Ground has been sent 12 September 2018.

**The Chairman closed the meeting at 21.25**

Print Name: .....

Signed..... Date.....