



# LONG CRENDON PARISH COUNCIL

Sports Pavillion, Chearsley Road, Long Crendon, Buckinghamshire, HP18 9BS

Email: [LONGCRENDONPC@GMAIL.COM](mailto:LONGCRENDONPC@GMAIL.COM) Telephone: 01844-396140

---

## Minutes of Parish Council Meeting held in the Sports Pavilion, Chearsley Road on 4<sup>th</sup> February 2019 at 19.30

### PRESENT: -

Paul Davies	Councillor & Chairman Parish Council ( <b>Chair of this meeting</b> )
Olly Salwey	Junior Councillor
Barbara Smith	Councillor
Alex Griffiths	Councillor
Steven Sugden	Councillor
Mike Hawkett	AVDC District Councillor
Candy Cozens	Councillor
Greg Lismore	Parish Clerk

### 12/19 APOLOGIES FOR ABSENCE

Jenny Asher	Councillor
Richard Moody	Councillor
Sandy Hooper	Councillor

### 13/19 DECLARATIONS OF INTERESTS - None.

### 14/19 PUBLIC PARTICIPATION - None.

**15/19 MINUTES and MATTERS ARISING.** The minutes of the meeting held 7<sup>th</sup> January 2019 were signed as a true record of proceedings. No matters arising were noted.

### 16/19 CLERK'S REPORT AND ACTION LIST.

- Plaque for Fitness Equipment for recreation Ground – Complete.
- Contractors update: Further tree works to take place in the next 4 weeks.
- Website – no update– carry forward
- Pavilion Maintenance – replacement and making safe of light fittings and extractor fans in the changing rooms is underway.
- Street Lights – New reports continue to come in – being actioned.
- Swarco Maintenance contract update – in hand.
- Notice Board Replacement outside library – in hand
- BCC devolved Services. An request to extend the contracted period has been received in light of the re-organisation of the County Council. The documentation is incorrect. Clerk to attempt to resolve.
- Salt Bins – Clerk has reported the empty bin at Wainwrights.
- War Memorial – We have received the estimate to repair matters which Council resolves to accept (£300 to £500 approved). The Clerk to inform the contractor and have the works carried out when the weather is better and more suitable.



# LONG CRENDON PARISH COUNCIL

Sports Pavillion, Chearsley Road, Long Crendon, Buckinghamshire, HP18 9BS

Email: [LONGCRENDONPC@GMAIL.COM](mailto:LONGCRENDONPC@GMAIL.COM) Telephone: 01844-396140

---

- The estimate to replace the field gate between the skate park and the dog walking field was resolved to be accepted. Clerk to arrange for works to be carried out.

## 17/19 PLANNING – None

## 18/19 FINANCE

The cheques and online debits drawn for January 2018 were approved for payment and the transaction listing noted. The 3Q YTD summary was presented by the Clerk and accepted by Council. Cllr. Griffiths requested a copy of the report for his elucidation. The Clerk will forward a copy.

## 19/19 Non-Transactional CORRESPONDENCE –

1. BCC Devolved Services – Devolution Agreement Variation – Clerk to respond with corrections
2. Letter from Debbie Johnson re car parking on grass verge – Clerk has already replied to her. Council resolved to write to “Carnatics” requesting they do not park on the highway verge opposite Long Crendon Motors on Bicester Road.
3. Report from committee on Standards in Public Life – Clerk to distribute section relating to Parish Councils to members
4. National Association of Local Councils – media release 30 January 2019 – read out.
5. South Oxfordshire Local Plan 2034 consultation – read out
6. Consultation pack from “Village Foundations” - Clerk to reply that subject proposals are outside the boundary for development and are not looked upon favourably.

## 20/19 REPORTS.

- **20/19/1 Road Safety** [Cllr. Jenny Asher] – carry forward
- **20/19/2 SPITFIRE on Chearsley Road** [Cllr. Richard Moody in absentia] – Transfer Documents and Compound Licence Document agreed. Junior Councillor Salwey reported back on impacts of the details in the S106 agreement relating to the land. We need to commence development of any new facilities by December 2021 – matter pended till April 2019. Clerk to raise as an agenda item for Council meeting on 1<sup>st</sup> April 2019. Note a volunteer Councillor will be needed to take the lead to take matters forward.
- **20/19/3 Highway and footpath safety on Thame Road** [Cllr. Barbara Smith] - A letter will be sent to the registered owner of the land relating to trees and other road safety matters. Action Clerk.
- **20/19/4 Village Emergency Plan.** - Carry forward.
- **20/19/5 Pavillion Extension Project** - Councilor Davies has met with the Clerk to go through the application process and next steps. Draft versions of the application forms need to be prepared. Action Clerk and Cllr. Davies.
- **20/19/6 Chairman of Council** – The acceptance of office forms were completed.



# LONG CRENDON PARISH COUNCIL

Sports Pavillion, Chearsley Road, Long Crendon, Buckinghamshire, HP18 9BS

Email: [LONGCRENDONPC@GMAIL.COM](mailto:LONGCRENDONPC@GMAIL.COM) Telephone: 01844-396140

• **21/20 ANY OTHER BUSINESS**

- Breach of conditions @ Rectory Homes development site in Wainwrights. Council was updated that the Clerk had raised a breach of planning condition case in respect of the lack of an appropriate compound for workers, plant, materials wheel washing and turning area as previously conditioned. Clerk reported no feedback from AVDC to date.
- The guttering at the edge of the porch of the Sports Pavillion needs to be repaired and/or replaced. Action Clerk. CARRY FORWARD
- 2 handles from the recently installed outside exercise equipment have “gone missing”. Clerk to order some new ones and fit them. CARRY FORWARD
- The developer of the very modern property on Chearsley Road adjacent the entrance to the SPITFIRE development has encroached on the highway verge with decorative planting. Cllr. Smith visited the site but was unable to have a word with the occupants. Carry Forward.
- Councilor Richard Thurbon (retired) was formally thanked for all the hard work and dedication during his recent participation in Council as Chairman. A Vote of thanks was proposed and unanimously agreed.
- The village Fete will be held on 6<sup>th</sup> July 2019 and the Council approved the use of the recreation ground.

**The Chairman closed the meeting at 21:03**

Print Name: .....

Signed..... Date.....