

LONG CRENDON PARISH COUNCIL

Minutes of Parish Council Meeting held in the Sports Pavilion, Chearsley Road on
5th February 2018 at 19.30

PRESENT: -

Councillor Richard Thurbon (Chairman Parish Council)
Councillor Barbara Smith (Vice Chairman Parish Council and Chairman of Planning Committee)
Councillor Richard Moody
Junior Councillor Harry Weaver
Councillor Jenny Asher
Councillor Candy Cozens
Councillor Joe Bailey

Mr. Gregory Lismore – Parish Clerk
Mr. Grant Stevens – Assistant Parish Clerk

Mr. Trevor Bullock – Long Crendon Preservation Society

Two members of the public.

11/18 PUBLIC PARTICIPATION.

Mr. Michael Weeks addressed the Council and informed that the Preservation Society would be holding a “clean up the village” exercise on Saturday 24 March 2018 starting at 10:00 in the village square. All members of the public are invited to participate. Michael can be contacted at subs@crendoncrier.com or on 01844-208801

12/18 APOLOGIES FOR ABSENCE

Apologies were received from Councillor Paul Davies and AVDC District Councillor Mike Hawkett.

13/18 MINUTES and MATTERS ARISING.

The minutes of the meeting held 15th January 2018 were signed as a true record of proceedings – following a minor amendment. No matters arising were noted.

14/18 DECLARATION OF INTERESTS

None

15/18 CLERK’S REPORT AND ACTION LIST.

- **Village Square Phone Box.** The Clerk is arranging for the access code to be made available to the Emergency Services. The Clerk will also circulate the code for the 2 Parish Council owned defibrillators to all Councillors for their information and it was noted that these codes should remain confidential to the Councilors with the exception of any appropriate emergency requirement. The sports clubs already have the code for the defibrillator at the Pavillion.
- **Sentinel Speed watch & Traffic Management.** Councilor Joe Bailey will attend the next co-ordination meeting at the end of March 2018. In the,meantime the Clerk should “hold

off" purchasing a SENTINEL device specifically for the village. Councillor Bailey reported on the approved Survey of speed limits and Sentinel speed control system. Charges are levied by the County Council for each required activity e.g. £730 to look at each proposed site for speed control measures, £380 extra per site if no official flow data is currently recorded. He also informed Council that the approximate cost to alter an existing speed limit including administration costs and consultation is in the order of £9000. Councillor Bailey will investigate further and report back to Council.

- **Allotment Tenancy Agreement**

The Council resolved to update the tenancy agreement in respect of those changes requested and approved by the allotment holders committee. The Parish Clerk will arrange for the updates to be made and an appropriate verbiage to be used. ACTION: Clerk.

- **Fitness Equipment.** Mr Phil Rose advised that he now has three quotes for equipment suitable to install on the village recreation ground, adjacent the entrance to the Bowling club, and in compliance with Parish Council financial regulations. The total budget was re-confirmed at £6K excluding VAT. Mr Rose will make the quotes available to the Clerk and inform us which one to order. The Clerk will arrange for a final order for acquisition and installation will take place.
- **Harroell Den.** The majority of the accumulated debris, rubbish, sanitary items and plastic bottles at the den in the hedge on the dog walking field adjacent to the sewage works has been removed and the immediate site cleaned up. Local residents and our local police service continue to monitor the area. Some remaining debris (mostly broken chairs) will be cleared from the field.
- **Annual budget and Precept for 2018/19.** The requested precept of £114,500 was submitted to Aylesbury Vale District Council.
- **Computer- Lap top.** The new Parish Clerk has registered the new Post Box address for formal written communication with the Parish Council. This will replace the assortment of addresses currently used and remove the individual personalization from Parish Communications and contracts. The Clerk has also registered the new email address for the Parish Council which is longcrendonpc@gmail.com. The Clerk is to arrange his own new computer and software, for subsequent re-imburement by Council. Mr Grant Stevens has now formally acquired the old Parish Council laptop for the sum of £25 as previously approved by Council.
- **Fence between the P C and the Catholic Church.** The work is expected to commence shortly.
- **Possible new Councillor.** Councillor Barbara Smith reported difficulty making contact with Mr Richard Tilley of 35 Elm Trees on the possibility of him joining Council to fill the last vacancy. This will be followed up again by Councillor Smith, perhaps with a further personal visit to the given address.
- **Spitfire works management.** There has been a formal complaint from a resident relating to excessive noise and overlooking from the workers compound. Councillor Richard Moody will arrange to visit the complainant and the site Manager with a view to resolving the issues and will report back to next Council meeting
- **Contractors for new financial year.** It was further noted that contracts for various village maintenance activities should be advertised or sent to selected contractors for the three contracts we make each year for a two year period. The contract for services devolved by Buckinghamshire County Council to Long Crendon Parish Councils should also be reviewed. The Clerk and assistant will finalise this action.
 - **Tree survey -Thame road.** Mr Gavin Richards from Transport for Bucks will meet with Councillor Smith and the Clerk with respect to the proposed works to some of the dead trees on Thame Road and Barrell Hill. Council specifically

wishes to find out why some are being addressed and not others, as well as why BCC thinks some are on Highway Verge, whilst others are considered to be on privately owned land. Further action is expected. **Westfield road** new verge masters will be installed at positions agreed with residents and Cllr Smith/Clerk.

- **Website** The Clerk has arranged to meet with the site developer.
- **Architects for improvement to the pavilion building.** Cllr Moody and the Clerk will continue to handle this matter. No progress to report.
- **Disabled parking.** The disabled parking will be moved nearer to the Scout hall entrance as requested by the Scouts. Councillor Paul Davies will assist and report back.
- **Harroell Footpath.** Attention has been drawn to loose hunters/ horsemen and pack dogs hurtling down Harroell footpath in contravention of the law and posing danger to pedestrians and others pet walkers etc. The Clerk is requested to look into the provision of some kind of physical barrier, whilst being cognisant that the development works planned by Rectory Homes may alter the Council ability to provide effective barriers.

16/18 PLANNING

4 planning applications were reviewed. One has been deferred to 19 February 2018.

Reference

Subject

[17/04889/APP](#) 26 High Street Long Crendon Buckinghamshire HP18 9AF - **Erection of willow open trellis parallel to existing left hand boundary stone wall and erection of gates to driveway - Decision :- Parish Council Objects. Inappropriate boundary treatment in the conservation area. Un-neighbourly. Intrusive. Detrimental to local amenity.**

[17/04649/APP](#) 20 Giffard Way Long Crendon Buckinghamshire HP18 9DW - **Proposed front porch to replace existing porch - Decision:- Parish Council has no objection.**

[17/04482/AOP](#) Cop Hill [18 Chearsley Road Long Crendon Buckinghamshire HP18 9](#) - **Erection of detached two-storey dwelling with access, parking and amenity space: - Decision:- Parish Council has no objection.**

[18/00172/APP](#) 11 Thame Road Long Crendon Buckinghamshire HP18 9AS - **Formation of new access, construction of two storey rear extension and alternative roof, including 3 front dormer windows to No 11 Thame Road, construction of two detached dwellings to rear of No 11 and Clematis Cottage - Decision:- Parish Council will make a site visit and defer decision to full Planning Committee meeting scheduled for Monday 19 February 2018 at 18:30.**

Additional Planning Matters:

Council noted the adverse reports in local press relating to the behaviour of District Councillor Janet Blake in respect of voting on the Strategic Planning Committee more than once on controversial matters relating to Rectory Homes planning applications for housing at Wainwrights whilst holding financial interests in the applicant. Council resolved that we should write again to the National Planning Casework Unit with a further request to have the

original grant of outline permission called in for determination. Council approved the draft communication from the Head of the Planning committee. Clerk to action formal issuing of suitable letter on Council letter head.

A request for pre-application advice has been received in relation to some possible new buildings on the Long Crendon Industrial Estate. The Clerk advised Councillors to consider any actual planning application with respect to the Neighbourhood Plan, with some attention to the development boundary as defined. Matter noted awaiting an actual application

A request has been received from a food vendor requesting advice on siting a mobile facility in the village to sell Pizza without upsetting residents. The matter was noted by Council but Council could offer no advice and felt that the vendor should choose his pitch wisely and in compliance with his street vending licence which may well provide some guidance.

17/18 FINANCE

The cheques drawn for January 2018 totalling £5094.72 were approved for payment and the bank balances were noted.

18/18 CORRESPONDENCE

No longer being dealt with as a schedule. Any future items will be included in Clerks report.

The Clerk will officially inform the library that the Parish Council needs to view the latest financial statements will not be offering a Grant if there are significant reserves are held by the Library.

19/18 REPORTS.

None

20/18 ANY OTHER BUSINESS (FOR INFO ONLY)

- 34 potholes have been reported in Bonnersfield.
- The rubbish bin beside the Village Association is reported as containing builders rubbish / paint containers. Councillor Paul Davies will look into the matter.
- The Council clarified its position over funding the electricity supply for new street lighting on both the Spitfire development of Chearsley Road and the Rectory Homes development at Wainwrights. If the roads containing the new street lighting are adopted then the Parish Council will fund the electricity on an unmetered basis. If the new street lighting will be on an un-adopted road then charges will apply. The Parish Council will review the situation when decisions on adopted roads are made in the future.

The Chairman closed the meeting at 21.10

Signed..... Date.....